

JR Number		Surname	
Other Names			
DOB	SEX	AMO	Ward

(Please enter information or affix Patient Information Label)

1 Privacy Collection Statement

St Vincent's Private Hospital Melbourne must comply with all relevant Australian privacy legislation and is committed to protecting the privacy of the personal information (including sensitive information) which it collects and holds.

St Vincent's Private Hospital Melbourne operates St Vincent's Private Hospital Fitzroy, St Vincent's Private Hospital East Melbourne and St Vincent's Private Hospital Kew. This collection statement outlines how we collect, use and disclose your personal information.

2 Collection and use of personal information

Types of personal information collected by St Vincent's Private Hospital Melbourne

St Vincent's Private Hospital Melbourne collects information which is necessary to provide you with health care services, and to enable St Vincent's Private Hospital Melbourne to manage and operate its business, including:

- | | |
|--|-------------------------|
| (i) name; | (ii) date of birth; |
| (iii) address and other contact details; | (iv) health history; |
| (v) past and current treatments | (vi) lifestyle factors. |

How St Vincent's Private Hospital Melbourne collects your personal information

If you present at a St Vincent's Private Hospital Melbourne facility to receive health services:

- your consent to our collection and use of that personal information will be implied by your providing us with your information as part of receiving health services; or
- we may need to collect your personal information without your consent. We will only do that where we are permitted to do so under privacy laws and in accordance with our privacy policy.

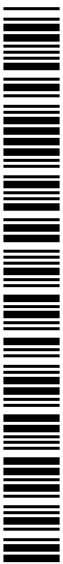
How does St Vincent's Private Hospital Melbourne use your personal information?

Your consent (express or implied) allows us to collect your personal information in electronic or paper form to enable us to provide appropriate health services to you and for the related purposes set out below:

- To provide health services and any ongoing related services to you;
- To assist us in managing our health services business, including assessing insurance requirements, keeping proper medical records, conducting audits and quality assurance programs, managing complaints or claims, billing, to facilitate private health or other insurance payments, improving services, implementing appropriate security measures and training personnel;
- To effectively communicate with third parties, including the Department of Health & Human Services Victorian, Medicare Australia, private health insurers and Department of Veterans' Affairs; and
- To contact you to seek your consent to participate in specific research projects.

Source of information

We will usually collect your personal information directly from you. Occasionally we may also need to collect information about you from third parties, such as your relatives, other health services providers, or our related entities (as detailed in our privacy policy).



3 Disclosing your personal information

Your consent (express or implied) to our collection and use of your personal information, allows us to disclose your personal information to any of the following persons for any purpose set out in this collection statement, our privacy policy or as otherwise permitted by law. We may disclose your personal information:

- (a) To third parties involved in your care, such as:
 - (i) pathologists and radiologists who have been asked to undertake diagnostic testing;
 - (ii) senior medical experts and specialists who have been asked to assist in your diagnosis or treatment;
 - (iii) other health professionals involved in your treatment (such as physiotherapists and occupational therapists);
- (b) To your general practitioner (for example, by providing discharge summaries);
- (c) To government agencies, such as Defence or Department of Veterans Affairs, where an individual is receiving services with St Vincent's Private Hospital Melbourne under arrangements with those agencies;
- (d) To government departments responsible for health, aged care and disability where St Vincent's Private Hospital Melbourne has a legal or contractual obligation to do so;
- (e) To chaplains and pastoral care workers associated with St Vincent's Private Hospital Melbourne;
- (f) To third parties contracted to provide services to St Vincent's Private Hospital Melbourne where such services are connected with the management and operation of St Vincent's Private Hospital Melbourne or related to your care, such as entities contracted to assist in accreditation, audit or survey processes. The third party may use, process or store that information overseas where permissible under privacy laws;
- (g) Any of the related entities of St Vincent's Private Hospital Melbourne (as detailed in our privacy policy) - where connected with the management or operation of St Vincent's Private Hospital Melbourne or related to your care;
- (h) To research institutions or sponsors with which St Vincent's Private Hospital Melbourne collaborates;
- (i) To private health insurance providers and Medicare Australia. Where your private health insurer is located overseas we may need to provide your personal information to the private health insurer in the country in which it is located;
- (j) To anyone you have consented to or who are authorised by law to receive your personal information, including your relatives, close friends and guardians unless and until we are told otherwise (your consent may be express or implied);
- (k) To anyone St Vincent's Private Hospital Melbourne is required by law to disclose your personal information to; and

4. Further information

Further information regarding how St Vincent's Private Hospital Melbourne collects, uses and discloses your personal information can be found in our privacy policy and privacy brochure entitled "You and your privacy"

You can obtain a copy of St Vincent's Private Hospital Melbourne privacy policy or privacy brochure by contacting the St Vincent's Private Hospital Melbourne Privacy Officer on (03) 94117 695 or at <http://www.svpm.com.au> .

The privacy policy includes (amongst other things) information about: (a) the ways in which you can access your personal information and seek correction of any inaccurate personal information; and (b) information about how you may complain about a breach of your privacy and how we will deal with such complaint.

Patient Name
[please complete]

Date